

EUXTON PARISH COUNCIL



Meeting: All Purposes Committee Meeting

Monday, 11th December 2023 at **7.00 pm**

Euxton Council offices, CBTC, East Terrace, Euxton, PR7 6TE

A G E N D A

1. Apologies
2. Public participation
3. Minutes of the last Committee meeting held on 2 May & 19 October 2023
4. Discuss and decide on the setting up of a Footpaths Working Group or Sub-Committee – drafted Terms of Reference attached and look at a first draft of a strategic plan
5. Grant & Assistance applications
 - Shopmobility
 - Euxton PC Community Centre
6. Village markers – options for more village markers/artwork – see report
7. Neighbourhood Working projects – funding contribution to 23/24 project and discussion of 24/25 projects
8. Update on Calendar project, dog bags project
9. Future items
 - Christmas idea
 - Pavement sweeper – see info in link: [Sweeper](#)
 - Finance package
10. Greenside Parking Project
11. Budget setting
12. Any other items which need attention or research
13. Date for next meeting

All Purposes Committee

Vyn Thornhill
Helen Tune
Andy Oddy
Patricia Fellows
Eric Jones
Katrina Reed
Joan Williamson
Ian Hamer
Barry Williamson

D. Platt
CLERK

Published: 05/12/23

FOOTPATHS WORKING GROUP**Responsibilities**

The Footpaths Working Group is not a committee but a working group of the Council tasked with matters appertaining to Public Rights of Way and public walking paths (not PROW) and the first projects will include:

- Help with the Councils walkers map revamp (printed) and creation of an online version of the re-vamped map
- Look at the types of maintenance required on paths, different methods or materials to repair or improve for walkers
- Create a document to list path repairs into a priority order; itemised programming for major works; list periodic maintenance tasks on certain paths/PROWs
- Form an overall strategic plan for working, improving, prioritising, bidding for funding to renovate, repair and improve the footpath networks in Euxton
- Form volunteer led walks to encourage use of the Euxton path network through guided or self guided walking routes
- Form volunteer groups to carry out maintenance/improvement teams to target chosen paths
- Consider affiliate membership of PNFS (£22.50py) to access grants PNFS offer
- Carry out any further work which are based on the above points which further progress the aims of this group

Objectives

- Continually review current responsibilities of this group to ensure they are relevant and useful
- Develop new ideas or projects to present to Council if opportunities arise

Delegation and Finance

This Footpaths Working Group does not have delegated responsibility for its own dedicated budget.

The Council has access to a budget handed to it from Lancashire County Council called the Local Delivery Scheme – see appendix 1.

The Group, through the Clerk can liaise with relevant bodies at Borough, County and Regional levels, and with applicable granting or funding bodies, all appertaining to the Groups responsibilities.

The Council has some budget lines which can be utilised in some minor repairs but larger/regular/repeat items will need to be authorised through Council if they are above the Clerks thresholds to approve.

The Footpaths Working Group can prepare a budget proposal, for any major/new/additional projects which, in the Groups opinion, could be fulfilled by the

Group to refer to Full Council for its consideration and approval at the Precept meeting or from a specific identified other budget.

Meeting Procedure

The Footpaths Working Group is not a Committee as defined in the Council's agreed Standing Orders so will work as follows:

- The Chairman of the Group (or through the Clerk) will instigate the meetings in for matters to be considered
- Members of the Group will receive any agenda or papers for each meeting convened via email
- Notes will be taken of any decisions or pertinent items
- Reports back to Council will be given when required or a written report submitted if a major project/funding etc is required to be approved by Council

Quorum and Membership

- The Footpaths Working Group will consist of elected members volunteering from the Full Council membership
- Minimum quorum for meetings shall be three (elected members)
- Membership can be extended to others such as the PNFS (information at Appendix 2), residents, interested parties

APPENDIX 1

LANCASHIRE COUNTY COUNCIL

PUBLIC RIGHTS OF WAY - LOCAL DELIVERY SCHEME 2023 - 24

The Lancashire County Council Public Rights of Way - Local Delivery Scheme is continuing this year and is an opportunity for parish/town councils and constituted community groups in the County to be involved in looking after public rights of way in their community.

Partners in the scheme can complement and support the work undertaken on the network by the County Council's Public Rights of Way Team and it provides an opportunity to identify certain works on public paths you think the community would benefit most from and use the grant accordingly. Lancashire County Council's Public Rights of Way Team has run the Local Delivery Scheme for several years and many parishes and town councils/community groups have taken part.

Public Rights of Way Local Delivery Scheme

The County Council has decided to continue to offer the grant at £500.00 per organisation - the scheme does not include stiles but includes vegetation clearance, signposts, waymarks, steps, gates, and assistance from yourselves with proposed developments in your vicinity that could affect any public right of way.

Biodiversity Small Grant Scheme

This year we are again offering a biodiversity grant. An annual lump sum payment of £300.00 per organisation is available in addition to the Local Delivery Scheme. This is towards local biodiversity - related projects

APPENDIX 2

Peak & Northern Footpaths Society (PNFS)

PNFS Footpath Inspectors (PI) look at the rights of way in their area, report faults and obstructions to the accountable local authority and work with them to reach a satisfactory result.

Inspectors roles includes:

- Walk the paths in the allocated area and get to know them. Carrying out and reporting at least once every two years
- Recording footpath inspections on the PNFS Footpath Inspections Database (FID).
- Report footpath faults to the relevant Highway Authority, monitor their response and communicate with PNFS when that response isn't adequate.
- Comment on any proposed footpath diversions, closures or creations if requested to do so.
- Respond to reports from Path Checker App in the area.

PNFS footpath inspectors suggested work the Committee/Group could do

1. Compile a strategic path plan to enable safe and open walking across the Euxton network.
 - a Identify strategic improvements that will open up the path network to everyday walkers including Slow Ways network. Also consider dog walkers access and disabled access.
 - b Identify funding routes to enable improvements including LCC, EPC, PNFS and other sources.
 - c Create local walking routes to include in the walking guide. A selection of routes, distances and local interest places could be created to promote local walks (PI).
2. Path Faults Reporting
 - a Euxton Walking Guide and/or newsletters etc to include reporting mechanisms for faults
 - b Ask public to let the Parish Council know of faults they report
 - c EPC can request PI to conduct ad hoc path checks based on public reports.
 - d Maintenance and/or improvement issues can be fed in to the strategic plan
3. Create volunteer group for maintenance activities.
4. Guided walks could be hosted by PI and/or others.

Euxton Footpath Strategy

Long Term Vision

- All the PROW (Public Rights of Way) are accessible at all times of the year and walkers can enjoy the local paths and countryside
- Increase the number of accessible paths
- Increase the number of paths available to dog walkers
- Increased the use of paths within the Euxton and adjoining areas

Overall, there are a high number of individual issues on the paths especially signs, stiles, waterlogged surfaces and overgrown paths. However, to gain maximum progress towards these goals, improvements and planned maintenance could be targeted to specific areas to achieve maximum gain.

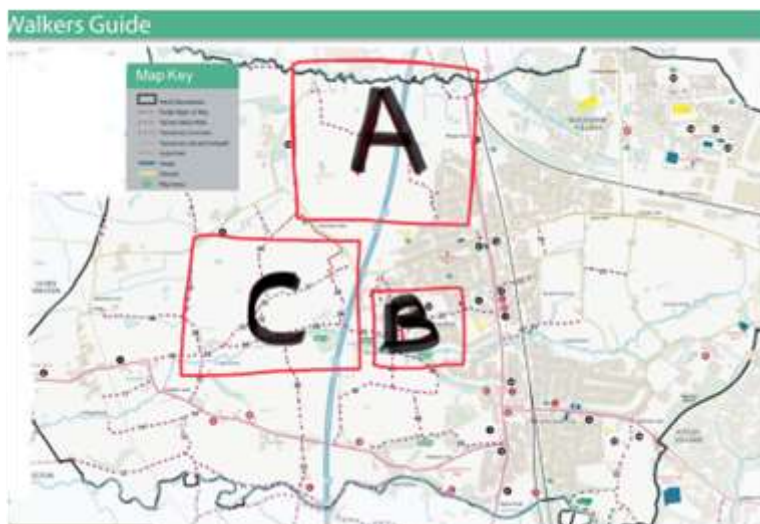
The majority of the PROW's paths fall to the west of the village of Euxton. Furthermore, the M6 creates a barrier or specific transit routes between the west of the village and west of the M6.

There are specific areas that currently block or frustrate this broader network to walkers. For example, to transit east to west there are paths 1 & 5 in the north of the area, both of which issues to varying degrees of severity. In the central area, paths 27 and the junction of 25/26/29 are inaccessible. In the south, path 11 along the river Yarrow is good. Therefore, addressing paths 1, 27 and 25/26/29 enables people to utilise the large PROW network to the west of the M6.

Possible Strategic Improvements

The path network has been analysed based on the PNFS Inspectors broad knowledge of the local path network.

Three strategic improvement areas have been identified and highlighted to determine if the stakeholders of such an initiative are open to these suggestions.



A - Euxton / Leyland Link

Zone A addresses Path 1 (Note Path 2 is a feeder path). Path 1 has lots of potential. It is hard paved to the M6 motorway bridge, thereafter it has difficult stiles and poor condition paths. This path if could provide a fantastic connection between Euxton & Leyland with the following advantages:

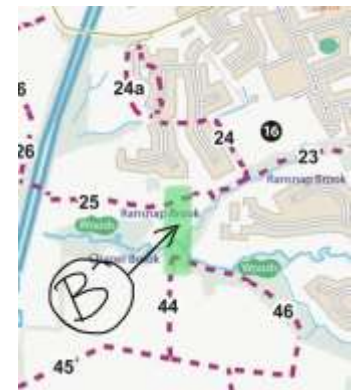
- Allow walker connection to Worden Park, which is one of the premier parks in the NW of England.
- Connection to the NW area of the Euxton parish footpath network towards Altcar Farm via footpath #3
- Enable a “Sloways” connection between Chorley and Leyland via Euxton. If the path was to be improved to a hard paved standard this would further enable accessibility.
- Walking access to Runshaw college, mitigating road usage and car parking issues around the college for Euxton residents. There is no other safe walking route as Runshaw Lane is narrow with no sidewalk, blind bends and far from ideal for pedestrians.



B - Chapel Brook Crossing

Zone B has the potential to connect the PROW network in the north (path 25) & south (path 44&46) of Chapel Brook, adjacent to Euxton village. This connection would enable longer circular walking routes in the immediate vicinity of the village without going beyond the M6.

DP. In the past this was a PROW but the land owner Appealed and had it removed – there could be scope (due to the planning apps in presently) to re-open the conversation around this link.



C - West of M6 / Culbec House

Zone C is more complex to explain however gives an excellent example where grouping and resolving multiple individual issues in a targeted area can have a broader positive impact. There are several issues that need addressing to open the area for regular walkers.



1. Path 25 as it transits over the M6 to path 29 is severely boggy. At most times of the year, it is impassable, especially given the stile is an old concrete & metal bar design, so can become dangerously slippery when boots are wet. The area around the stile needs to be made good and the stile replaced by a modern standard.
2. Path 27 is accessed via Runshaw Lane to the west of the M6 bridge. The gateway to the main field is locked and inaccessible. A redundant stile is now marooned in the field seeing no purpose.
3. coupled with point 1 above renders both routes east/west inaccessible. An opening gate and/or modern stile/gate is required.
4. Path 32 transits a small, wooded area. This area gets severely overgrown otherwise is acceptable. Planned maintenance of the undergrowth in spring is required. Following this the path should remain clear due to walker usage.
5. Path 35 runs through Culbeck House Farm. There are several issues from extremely boggy ground, poor signage and poor stiles. The whole experience of this short but important connecting path of 5 other paths is not great and is enough to put off most walkers from using the area.



5. Grant applications

5a Shopmobility

To Debra Platt, Clerk to Euxton Parish Council

Good Afternoon.

I have been passed your contact details as someone who might be able to help us source funding to replace some of our equipment.

I am the Vice Chairman of Chorley and South Ribble Shopmobility (registered charity 1035095) which operates in Chorley Town Centre to help people with mobility limitations access local shops and services. We deal primarily in daily hire of electric scooters and longer term hire of manual wheelchairs and serve a wide range of limiting conditions from long term chronic ailments to minor injuries such as sprained ankles. We are not restricted to solely registered disabled or elderly people but will help anyone of any age who needs us to retain their independence in accessing local shops and services.

We began in 1993 with a few scooters and wheelchairs and, with support and help with revenue funding from Chorley Council, have grown to 12 scooters and 15 wheelchairs. The years have taken their toll on our equipment however, particularly the manual wheelchairs, and some items are now beyond repair.

I have been asked by the Committee to investigate possible funding sources to replace the older scooters and wheelchairs and am writing to all Town and Parish Councils in the Borough to see whether you can help us through a grant. We are approaching the national funding agencies such as the lottery but are keen to involve the local community of Chorley as this is where the primary impact of our service is felt.

I am keeping this introduction to our charity short but have a lot more information which I will happily provide as part of a formal application or to allow you to consider further our request. For example a new electric scooter costs about £2,000 whilst a wheelchair is around £250.

I hope you will be able to help us in our quest for funding and look forward to hearing from you.

Roger Handscombe
Vice Chairman Chorley and South Ribble Shopmobility.

5b Euxton PC Community Centre**Euxton Community Centre - Gardening Contract**

EPC was contacted by the Community Centre to seek a recommendation for a contractor to do tidying and pruning works around the centre. They wished to find someone local to cut costs to the centre. EPC quoted for the works as below.

We were unsure if you are between visits from the contractor so have based a cost on covering off the initial works as a separate item:

Costs for 1 April 2023 - 31 March 2024

Would suggest an initial clear/clean up visit of £90
then Summer, a monthly visit of £45 (months of April to end September =6)
then Winter, bi-monthly visit of £45 (October to March =3)

Full year (including one-off clean up) would have been £495
but months could be deducted for months past ie, Apr/May/June leaving £360.

Costs for 1 April 2024 - 31 March 2025

Initial clear up shouldn't be needed if contract taken in this present year so:
Summer a monthly visit of £48 (months of April to end September = 6)
Winter bi-monthly visit of £48 (October to March = 3)

Full year would have been £432

Works would include hedge cutting front, side and rear, strimming to 2 areas at rear around Annexe, weeding/spraying all around the site, mud clearing around gate and grid areas, some tree branch lopping (no tree clearance works), shrub clearance at the end of the growing season in the beds ie, near the seats at the front.

6. Village markers – options for more village markers/artwork – see report

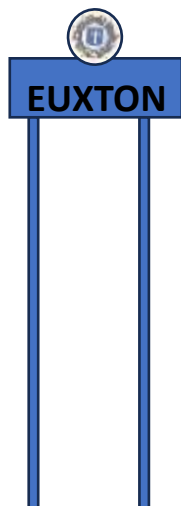
Southport Road, replacing existing sign

Replacement village marker sign – similar to ones in photos below - on land at the side of the roundabout just on to Southport Road in Euxton – indicated by the star below

The encroachment of the vegetation has happened over the years and needs taking back to reveal the ground underneath, and a couple of branches need reducing above. The signage would be in place of the one already there – see photo and not include the flower bed as the photo example of the sign below.

sign with crest below Euxton. price includes fitting to existing posts.

£1530.00



Item 6

Vegetation growth over the years showing on street view maps, below some years before the one at the bottom – needs cutting back.



A49 Wigan Road – Railway/Nursery

Permission for a village marker in flower bed on land along A49 belonging to the Nursery which is at the side of a pavement – we will set back as far as you want to guide it to be set back



Item 6

Please excuse the 'drawing' depiction it is not to scale and by far 'not professionally done' it is for illustration only so you can understand my request.



A49 replacement sign at Pincock Bridge/boundary

sign with legs and crest below (next to bridge and Christmas tree post.

£1585.00



A581 junction with Dean Hall Lane, Shaw Green

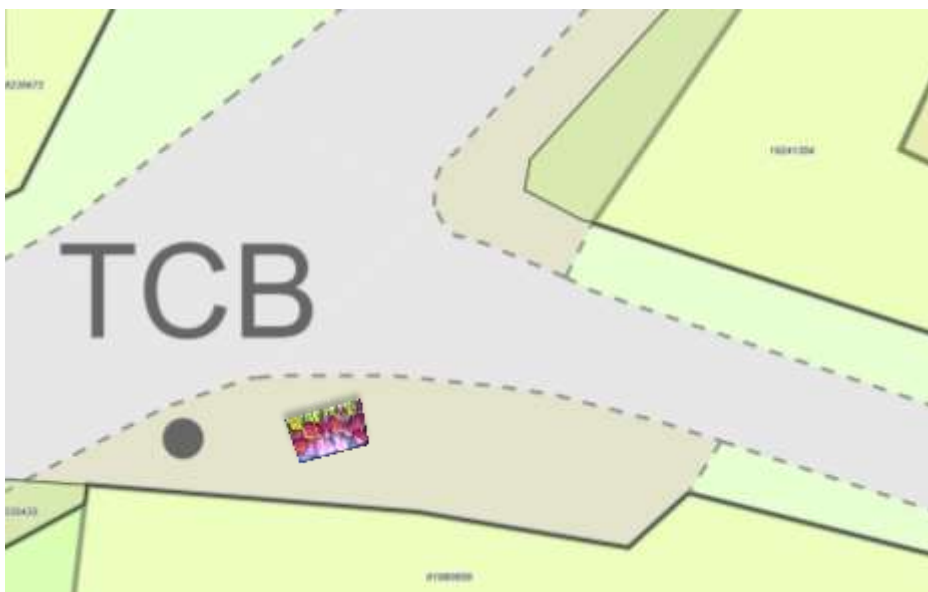
Request to site a flower bed at Shaw Green

Junction of A581 with Dean Hall Lane, PR7 6ER

Because of the available space on this grass verge, now the telephone box has gone the bed can be set enough back from the roadside and still be a visible entry to the village.

sign with crest above and Shaw Green below.

£1765.00



Item 6

Examples of other beds we have, most likely needs to be the slightly taller version with a bit of height at the back and less at the front to angle the flowers to the be seen from the road. It will be made of the thick beams as both photos and wish to incorporate the Euxton sign marker in the back of the bed exemplified in the both photos.



Euxton Parish Council, seat signs

Size approx. 20cm high, 30cm wide



Below is an example of one on our seats



stainless steel bench signs for £46.00

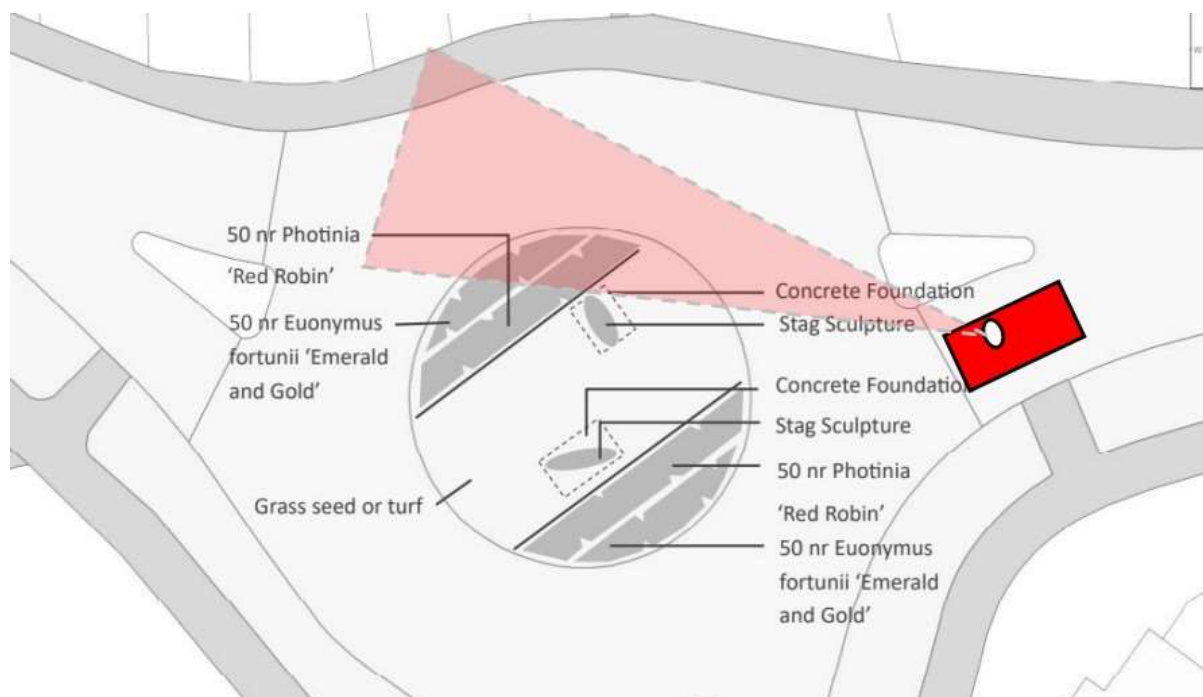
7. Neighbourhood Working projects – funding contribution to 23/24 project and discussion of 24/25 projects

Roundabouts on Buckshaw

- ① Wicker canon (EPC)
- ② Empty
- ③ Deer Neighbourhood project CBC & EPC



③ This is the plan for the roundabout, to open up the centre to improve the view from the island on the right for safety. Suggested is 'deer', see below examples



Project costs are £3,750, Chorley has allocated £2,500, Euxton is asked for £1,250



Roundabout 1 on the map currently has EPCs wicker canon.

Wicker does not have a long life and this is now coming to the end of its life.

(Cost £900 for the artwork in 2019)

We could have this re-created in metal by the metal fabricator we use for the village signs. I have asked for a cost so we have a starting point for replacing the wicker canon.



Item 7

Roundabout position 2.

The fabricator has supplied some pictures of previous project he has done for consideration for this position. A couple of figures and a few metal poppies placed around (at different angles) could make a good display



10. Greenside Parking options

Following EuxtonPC collecting funds from developers building the new Waterside properties, for renting out space on the car park for contractor vehicles and spaces for residents to park in due to the loss of space around the building site. EPC has been working with the housing association and Chorley Council on any solutions which could increase parking in the area.

This project has been a long time in discussion with EPC and Chorley Council but this is the update.

Committee is asked for opinions on this option and if it will authorise the release of the monies EPC hold for this project to Chorley, if it is agreed they proceed with this project.

Chorley Council update:

Spaces 1, 2 and 3

Remove area of shrubbery £50; Excavate to a depth of 300mm and remove existing kerbs (17m³ at £41/m³) £697
 Dispose of arisings (17m³ at £30m³) £510; Supply, lay and compact 250mm of MOT type 1 sub base (13m³ at £85 / m³) £1,105; Supply and fit 250mm x 125mm half battered dropped kerbs (8 lm at £32 / lm) £256
 Supply and fit 4.8m of standard kerb (5 m at £38 / lm) = £190
 Supply and lay tarmacadam for parking bays as follows:

- 120mm AC20 close binder course tarmacadam (38m² at £29/m²) £1,102
- 30mm of 10mm AC10 close graded macadam surface course (38m² at £10/m²) £380

Supply and lay tarmacadam for footway as follows:

- 60mm of AC20 binder course tarmacadam (4m² at £17/m²) £116
- 20mm of 6mm hardstone close tarmacadam (4m² £11/m²) £44

Line mark (10m at £3.20 per lm) £32.00; Provisional sum for additional excavation, disposal and /or capping, making good £1,000. **Sub-total: £5,482**

Spaces 4, 5 and 6

Remove existing section of kerb (8lm at £10 / lm) £80; Excavate soft ground for new spaces to a depth of 300mm below existing road level (8m³ at £13/m³) £104; Dispose of arisings (8m³ at £30m³) £240; Supply, lay and compact 250mm of MOT type 1 sub base (8sqm at £85 / m³). £680; Supply and fit standard kerbs (14 lm at £38 / lm) = £532; Supply and fit drop kerb (10 lm at £32 / lm) = £320 ; Supply and lay tarmacadam for parking bays as follows:

- 75mm AC20 close binder course tarmacadam (23sqm at £18 / sqm) £414
- 30mm of 10mm hardstone stone mastic asphalt (23sqm at £10/sqm) £230

Line mark (14m at £3.20 per lm) £44.80; Provisional sum for additional excavation, disposal and /or capping, making good £1,000. **Sub-total: £3,645**

Prelims 5% of combined subtotal : £456

Total cost estimate: £9,583 (£1,600 per additional parking space)

I have checked the utilities plans for the area and note that there is a rising main sewer pipeline beneath spaces 1, 2 and 3 so we would need to liaise with United Utilities regarding undertaking excavations in this location.

Now that we have the costs I have put an item on the agenda for SMT/Leader Brief to see if there is support to move forward with the proposal.



ALL PURPOSES COMMITTEE**Item 11**

		Precept 2023/2024	Precept 2024/2025
4090	Communications	4300	4500
4250	Grants	6000	6000
4260	Christmas Celebrations	1500	2500
4300	Euxton Gala	3000	1500
4310	Road Safety/SPID	1000	1000
4340	Community Engagement	2500	2500
4350	ECO/Trees/Footways/Cycleways	5000	10000
4380	Heritage Projects	2000	5000
4390	Defibrillator Project	2500	1000
4410	Coronation	10000	Upcoming events 6th June Dday 80?
4581	War Memorial	500	500
4510	Gardens/Planting/Competitions	10000	10000
4540	All Purpose Committee	2500	3000
4585	Street Machines	4500	£22.5K new one, £4.2K 4 month hire
		<hr/> 55300	<hr/> 47500